

Democratic Services
Salisbury District Council
PO Box 2117
Salisbury, Wiltshire SP2 2DF

officer to contact: Steve Milton
direct line: 01722 434255
fax: 01722 434478
email: smilton@salisbury.gov.uk
web: www.salisbury.gov.uk

Agenda

Meeting of : Audit Committee
Meeting held in : The Meeting Room, City Hall, Salisbury
Date : Wednesday 09 April 2008
Commencing at : 6.00 pm

1. Apologies:

To receive any apologies for absence.

2. [Public Questions/Statement Time:](#)

To receive any questions or statements from members of the public.

Please note that in accordance with the Council's Constitution a question/statement may only be asked /made if written notice has been given to the Head of Democratic Services by midday on the working day before the meeting. A question submission proforma can be found on the council's website or by contacting Democratic Services on the number below.

Contact Officer: Steve Milton (01722 434408)

3. Councillor Questions/Statement Time:

To receive any questions or statements from Councillors.

Please note that in accordance with the Council's Constitution a question/statement may only be asked /made if written notice has been given to the Head of Democratic Services 7 working days prior to the date of the meeting.

Contact Officer: Steve Milton (01722 434408)

4. [Minutes:](#)

To approve as a correct record the minutes of the last meeting held on 10 January 2008 (previously circulated).

5. Declarations of Interest:

To receive any declarations of interest.

6. Chairman's Announcements:

To receive any announcements from the Chairman.



Awarded in:
Housing Services
Waste and Recycling Services



7. **Audit Committee Annual Report 2007/08:**

To consider the attached draft report of the Chairman.

*Background Papers: see report for details
Officer to Contact: Jane Clarkson*

8. **Annual Audit & Inspection Letter:**

To consider the attached letter of the Audit Commission. (to follow)

*Background Papers: see report for details.
Officer to Contact: Estelle Sherry (01722 434301)*

9. **Annual Audit Plan 2008/09:**

To consider the attached report of the Audit Manager.

*Background Papers: see report for details
Officer to Contact: Estelle Sherry (01722 434301)*

10. **Draft Audit Committee Work Programme 2008/09:**

To consider the attached report of the Audit Manager.

*Background Papers: see report for details
Officer to Contact: Estelle Sherry (01722 434301)*

11. **Matters, if any, which by reason of special circumstances the Chairman decides should be considered as a matter of urgency.**



Manjeet Gill
Chief Executive
01 April 2008